

## September 2020 - September 2020 - Reopening Plan Summary

The full reopening plan was sent to all families and is available on the website. PLEASE READ.

This summary was sent in July and is just a shorter version for easier reference, with dates, times and details of organisational changes.

Monday 7th September	Whole School Training Day	STAFF ONLY
Tuesday 8th September	Y2 and Y6 only	
Wednesday 9th September	First day for Y5 and Y3 plus Y2 and Y6	Start of Reception/Nursery transition
Thursday 10th September	First day for Y4 and Y1	
Friday 11th September	All pupils	

All parents have been asked to indicate which gate they will be using - either the new one on Nursery Lane or the main gate on Lingfield Approach. **Please only use this one as staff will have pupil lists for each gate.**

**PLEASE NOTE: The main gates will be closed to traffic from 8.20am – 9.05am and 2.45pm – 3.25pm each day.**

ALL adults coming on to the school site will be expected to wear a mask and will not be allowed on site without a face covering.

Please do not be offended when asked, reminded or directed to wait off site.

All measures are put in place to keep us all safe.

## September 2020 - Start And End Times Of The Day

Aim - to establish clear routines at all times, share systems with parents pre Sep start

Year	Rec	Y1	Y2	Y3	Y4	Y5	Y6
<b>Start</b>	08:40 Playground	08:50 Playground	09:00 Hall extension	08:30 Playground	08:50 Hall extension	08:30 Hall extension	08:40 Hall extension
<b>Finish</b>	14:50	15:10	15:20	15:00	15:20	15:00	15:10

### Each year group is allocated a staggered start and end time to their day.

Time	Class	Class
08:30 15:00	Y3	Y5
08:40	Rec	Y6
08:50	Y1	Y4
09:00	Y2	

Children in **Rec, Y1 and Y3** will line up in the **playground each morning**, with distancing markers to stand on. Classes in **Y2, Y4, Y5 and Y6** will walk **through the Hall**, straight to their classrooms to reduce waiting in large groups.

Staff will supervise at key points around the site.

Only Reception parents will be able to enter the site in the mornings - only 1 per pupil. Initially, Y1 children may also have 1 adult accompany them to their line, but as they become more independent they will come onto site by themselves. By Sep 21st all Y1 pupils will come into the playground on their own.

Years 5-6 will be asked to walk out of school without an adult, who may wait at an agreed point outside the school. Year 4 will be encouraged to work towards this over the year.

**ONLY 1 adult per family to drop off and pick up from site.**

**Siblings to arrive at the earlier drop off time and be picked up at the later pick up time.**

Please do not be late at drop off or pick up, as this will make it very difficult to maintain these plans.

## September 2020 - Overview Of Class Bubbles And Organisation

### Principles: building on the effective systems and procedures in place during partial closure

Pupils and staff will be allocated a bubble, which needs to remain consistent; both distancing and not mixing within groups.

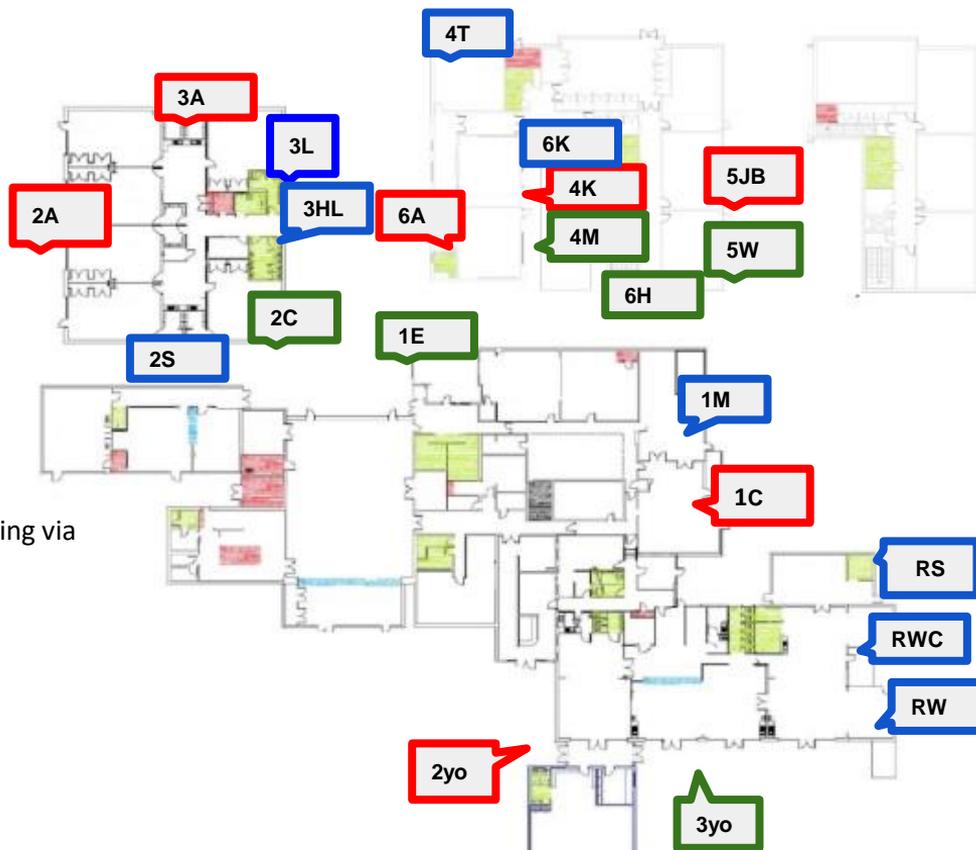
From Y1-Y6 each class will be a bubble.

Flexibility will be built in to the planning for exceptional reasons e.g. PPA cover, absence cover, specialist teaching (chess/music)

Zones will be allocated on the playground based on the three bubble colours, enabling year groups to have the same breaks/lunchtimes, whilst maintaining the bubble structure.



# September 2020 - Map of Entry Points For Each Bubble



Classes will enter the building via these entrances.

## September 2020 - Lunch Time Arrangements

**Principle: Children in Reception and KS1 will continue to have the Universal School Meal offer  
Children in KS2 will initially have a Grab Bag option but then a regular hot meal later when safe to do so**

3 bubbles from one year group will eat in the main hall with tables in 3 lines.

Each class will sit on one side of the tables only.

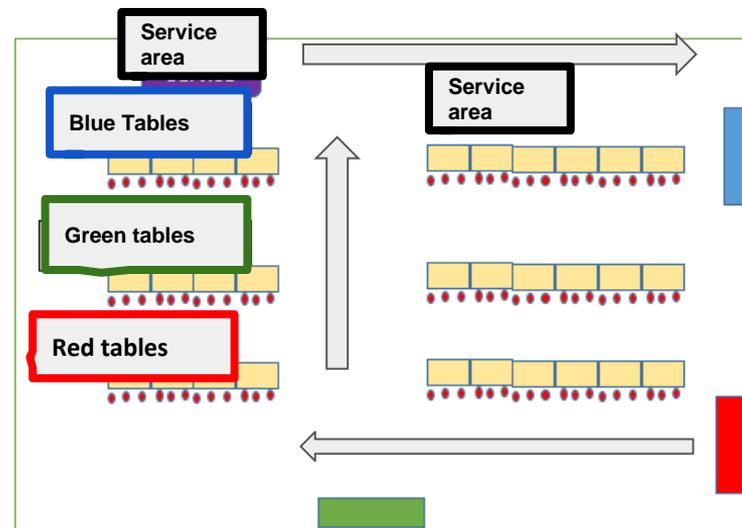
Grab bags will be served at the tables for first few weeks of Autumn

Hot meals will be served, with table service after this.

Staff will wear visors in the hall, so that they don't worry about social distancing when serving or helping the children

Entry and exit points will be controlled, to ensure physical distancing is maintained

KS2 pupils will eat their meals in classrooms, the small hall or on picnic tables in the first instance. Our aim is to ensure effective lunchtime systems which maintain bubbles whilst allowing for positive eating environments.



## September 2020 - After School Clubs and Wrap Around Care (OOSC) and Equipment

### After school clubs

This will not be on offer for the first term, whilst we embed our new systems, review any updated Dfe, medical or Local Authority guidance. We want to be able to offer this as soon as we can so will update parents as to any changes.

### OOSC - wrap around offer

Our Out of School Club continues to be well attended, with a comprehensive 7.30-6pm offer for all parents.

Staffing has been reviewed and groupings of children will be maintained so that we can ensure effective track and trace systems. This is in case of a positive Covid test result.

Please do contact the [office@allertonprimary.com](mailto:office@allertonprimary.com) if you wish to find out more and also check on the school website for details [www.allertonprimary.com](http://www.allertonprimary.com)

### What equipment is allowed in school?

**Bookbags and lunch boxes** need to be named, as normal, when coming in to school. **NO other bags are permitted in to school.**

Please contact the office if you need a new book bag. These will be on sale at the front gate pre term starting. Details will be sent out via Parentmail.

### PE kits

On PE days, children will come to school in their school PE kit so that there is no changing in school needed. PLEASE provide tracksuits/trainers as PE will mainly be outside.

### Clothing and Ventilation

Windows will be open in all rooms, so please ensure the right clothing, jumpers, coats and scarves if needed.

## September 2020 - What happens if you are ill or test positive for Covid 19?

The medical guidance is clear: you must self isolate if you have coronavirus symptoms or live in the same household as somebody who does. The main symptoms of coronavirus are:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature but over 37.8°C is considered high if you do)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

You should not delay in getting a coronavirus test. You should use the NHS 111 online service to do this. For up-to-date guidance on coronavirus and to book a test please visit: <https://111.nhs.uk/covid-19>