



Public consultation

Proposal to expand

Allerton Church of England (Voluntary Controlled) Primary School

**Consultation period
26 June 2017 to 21 July 2017**

This consultation document tells you the reasons for the consultation and explains the decision making process.

For your views to be taken into account please respond by 4pm on Friday 21 July 2017

Background

The Education Act 1996 places a duty on local authorities to ensure there are sufficient school places for all children living in its area. The local authority is also required to promote choice and diversity, and therefore must also ensure that there are a range of options available to parents.

What is being proposed and why?

Leeds City Council has permanently increased primary places across the Alwoodley and Roundhay areas over a number of years and more recently bulge cohorts (see glossary) have been agreed at a number of local schools to address the ongoing demand for places.

A review of births and children aged under 5 based on NHS data, as well as admissions data spanning the last few years, has highlighted the need for additional primary school provision in the Alwoodley area. The number of children living nearest to Allerton C of E Primary School and Alwoodley Primary School outweighs the number of available places for the foreseeable future, and over the past few years we have seen an additional pressure on available places for children living in the east of the Alwoodley area. In addition, following a public consultation by the Governing Body to reduce its Published Admissions Number from 45 to 30, Brodetsky Jewish Primary School will have 15 less available places from 2018.

By September 2017, Allerton C of E Primary School will have admitted additional children above its published admission number into its Reception class on three separate occasions. These bulge cohorts were supported by the Head Teacher and Governing Body and as the Local Authority have admitted these bulge cohorts and provided physical accommodation, it is appropriate for us to consult on whether this should become a permanent change, as the statutory guidance from the Department for Education recommends.

It is for this reason that a consultation on the permanent expansion of Allerton C of E Primary School is taking place to gauge the views of parents, local residents and other stakeholders.

It is proposed that **Allerton C of E Primary School permanently** expands from a capacity of 420 to 630 pupils, with an increase to the admission number from 60 to 90 in its reception class from September 2018, creating 30 additional places. The school would grow incrementally, from the lower year groups. Due to the bulge cohorts that the school has already admitted, it would take five years from 2018 for the school to reach its full capacity.

Further information on the proposal

Reasons for consulting on an expansion of Allerton C of E Primary School

Allerton C of E Primary School is a good school (Ofsted January 17) and was judged to be Outstanding in the Statutory Inspection of Anglican and Methodist Schools (SIAMs) report (January 17). The school is popular with local families, situated within an area of high demographic need. The school has been willing to work with the authority to ensure a sufficiency of places by supporting bulge cohorts in 2014, 2016 and 2017 and has worked hard to improve its offer to local parents, including developing provision for 2 year olds and offering 30 hours of early years care for parents who work - to be implemented from September 2017.

The Local Authority recognise that the current infrastructure/school building cannot accommodate a permanent expansion to 3FE and that changes/additions to the building will have to happen if this proposal progresses. Initial work suggests that a number of options are possible and a detailed design for the new building would need to be developed.

We acknowledge that there may be concerns relating to an increase in traffic in the area due to existing traffic issues and we will work with colleagues in Highways Services look at ways of managing this where appropriate. A full traffic survey and transport statement would need to be produced for any planning application which would need to demonstrate how the increases to traffic could be mitigated. Highways would take account of the existing bulges in terms of assessing the highway impact.

Frequently asked questions

When creating more school places, what information is taken into account?

When identifying possible options, the following are considered:

- NHS birth and housing data, to identify where in the city the extra places are needed
- which schools have the physical capacity to be expanded
- the availability of other council owned land and whether any of this land could contribute to the provision of places
- the impact that expanding one school might have on other schools in the area
- any proposals for Free Schools that we are aware of

Does an increase in school places mean that class sizes would be bigger?

No-the school would grow by 30 pupils in the Reception year group. This would mean three classes of up to 30 children in each. Infant Class Size Legislation relates to Reception, Year 1 and Year 2 and states that there can be only 30 children in an infant class with one qualified teacher.

Why are we not proposing a new school or an expansion of another local school?

A new school is not proposed because options are available to increase existing school provision in the area, which carries less risk in the set up phase than building a new school. Other schools within the area have been considered for a permanent expansion however due to site, highways and locality issues have been ruled out at this time. As we have already admitted three bulge cohorts at Allerton C of E PS, and provided physical accommodation it is appropriate for us to consult on whether this should become a permanent change, as the statutory guidance from the Department for Education recommends.

How will academic standards and the school's core values be maintained?

Allerton C of E is confident that its dedicated staff team can meet the needs of every child who attends the school. The leadership team will continue to rigorously monitor the progress of children, ensuring high standards of teaching and learning are consistently delivered as children progress through each phase of school. The school is part of Noctua Teaching School Alliance, and its experienced middle and senior leaders are committed to improving outcomes for children in the school, but also share their skills and knowledge with colleagues in other schools through the Senior Leadership programme. The school welcomes the opportunity to enable more children to benefit from its commitment to developing respect, caring, tolerance, kindness, honesty and openness.

Would the existing accommodation be increased to manage the increase in pupil numbers?

Accommodation requirements would be agreed in consultation with the school leadership team and governing body as part of the expansion process. Funding would be focussed on ensuring that the required numbers of classroom teaching spaces were put in place.

How would road safety issues be addressed?

In addition to the school expansion proposal, any building work would be subject to the normal planning permission process, and the Highways Department is a statutory consultee on all Planning Applications. Planning approval requires officers from Highways to formally comment on all applications. Measures identified by the highways department as a requirement for approval, would be incorporated in the scheme of works.

How will the need for secondary places be addressed?

The increased demand for school places is now being seen in secondary schools and we are now reviewing secondary places across the city. When we establish where and when these additional places are needed we will follow the same process of consultation as we do for primary school places.

Will stakeholders be able to see the plans for the additional accommodation?

Yes, drop-in sessions have been arranged where initial design work will be available. These are, however, very much an outline of what could be delivered, to demonstrate that it is possible to create the additional accommodation on site. They are not final design solutions. The detailed design of any additional school buildings or remodelling of existing buildings would be subject to a statutory planning process.

Would the building work cause disruption to the school and pupils?

The school has continued to expand and improve the buildings since 2007, with successful building projects every year. It is not always possible to do all building work during school holidays, although as far as possible any works that are likely to be very noisy or disruptive would be carried out whilst pupils and staff are away. Any building work carried out while the school is open would be completely segregated from the pupils and staff to ensure safety, and disruption to teaching and learning would be minimised. The contractors we would be using are very experienced in working around existing and operational schools. Building work that is due to take place during the summer in 2017 is not connected with this proposal.

Will proposed housing in the area affect this consultation?

It should also be noted that within Leeds City Council's Site Allocations Plan as part of phase two, a site on Alwoodley Lane has been identified with a capacity of 285 houses. Part of this site has been reserved for school use, however it is not clear when or if this site will be brought forward within the plan period up to 2028 and a review of school places will take place if planning permission is sought at any time. The uncertainty around timescales for this site and the immediate pressure on school places means that it would be difficult to include it in planning for school places in the immediate to medium term in this area.

How to put your views forward

You may choose to attend one of the drop-in sessions shown in the table below. Notes are not taken at such sessions; they provide an opportunity to ask questions of officers on an informal basis.

Drop-in sessions – location, dates and times

Venue	Date	Time
Allerton C of E Primary School Lingfield Approach Leeds LS17 7HL	Monday 26 June	5pm-7pm
	Monday 3 July	8.30am-9.30am
	Thursday 13 July	2.45pm-4pm

Responses can be made in the following ways;

Complete a Consultation Response Form (provided in this booklet and available at the drop-in sessions) and:

Hand it in during a Drop-In event at Allerton C of E Primary School

Leave it with the School Office on or before 4 pm on 21 July 2017

Email it to educ.school.organisation@leeds.gov.uk

Post it to Leeds City Council, PO Box 837, c/o Leeds Town Hall, Sufficiency and Participation Team, Leeds, LS1 9PZ to reach us no later than 4pm on 21 July 2017

Post a response on the Leeds City Council WordPress site (discussion forum):

<https://leedsschoolplaceplanning.wordpress.com/category/alwoodley/>

Use our on-line survey at:

<https://tinyurl.com/yaxtq82k>

This booklet, along with information on the progress of the proposal, is available at:

<http://www.leeds.gov.uk/residents/Pages/Currentschoolsconsultation.aspx>

What are the next steps of this process?

Date	Key event
26 June 2017	Four week consultation phase begins. An opportunity to submit views/responses and attend information drop-in sessions.
21 July 2017	Consultation ends at 4pm on 21 July 2017
September 2017	The earliest date that a report would be considered by the Executive Board for them to decide whether the proposal can proceed

October 2017	The earliest date that Statutory notices can be published (if approval is given) followed by a four week representation period
December 2017	The earliest date that a report would be considered by Executive Board for them to make their final decision on the proposal
September 2018	The date when additional primary places would be available if the proposals were approved

Glossary

Executive Board	The decision making body of Leeds City Council, formed by the Leader of the Council and nine other executive Members. Representatives of all political parties attend the Executive Board.
Form of entry (FE)	Primary schools are organised around classes of 30 pupils. A one form of entry school has seven year groups of 30 pupils; a two form of entry school has seven year groups of 60 pupils each.
Reception class	This is the first year group for children starting primary school in the year they will reach 5 years old.
Stakeholder	Someone who has an interest in the proposal e.g. parent, member of staff, member of local community group, local resident
Statutory notice period or statutory notice	A period of time required by law to inform the public that the local authority is proposing to do or change something. The statutory notice is published with the proposal details, and invites comments. It follows a period of consultation like this one.
Bulge cohort	Where a school admits additional children above its published admission number as a temporary increase – these are usually additional groups of 15 or 30 children

If you do not speak English and need help in understanding this booklet, you or a friend can telephone **0113 3785945** and ask for this to be arranged. We will then contact an interpreter. We can assist with any language and there is no charge for interpretation. If any of the information is required in large print/braille/ audio tape/CD please contact us.

Arabic:

إن كنت لا تتحدث باللغة الإنجليزية وتحتاج لمساعدة لفهم هذا المستند؛ الرجاء الاتصال بالهاتف على الرقم أدناه، واذكر اسم لغتك. حينئذ، سوف نطلب منك أن تنتظر على الخط حتى نتصل بمترجم.

Bengali:

যদি আপনি ইংরেজীতে কথা বলতে না পারেন এবং এই দলিলটি বুঝতে পারার জন্য সাহায্যের দরকার হয়, তাহলে দয়া করে নিচের নম্বরে ফোন করে আপনার ভাষাটির নাম বলুন। আমরা তখন আপনাকে লাইনে থাকতে বলে কোন দোভাষীর (ইন্টারপ্রিটার) সাথে যোগাযোগ করব।

Cantonese:

如你不懂說英語而需要協助以明白本文件，請致電下列電話號碼並說明你的母語。我們將會請你稍候以聯絡口譯員。

Farsi:

اگر شما به زبان انگلیسی صحبت نمی کنید و برای فهمیدن این مدرک نیاز به کمک دارید، لطفاً به شماره زیر تلفن کرده و نام زبان خود را ذکر نمایید. ما سپس از شما خواهیم خواست که تلفن را نگهدارید تا با مترجم تماس بگیریم.

Hindi:

यदि आप इंग्लिश नहीं बोलते हैं और इस दस्तावेज़ को समझने में आपको मदद चाहिए, तो कृपया नीचे दिए गए नंबर पर फ़ोन करें और अपनी भाषा का नाम बोलें। उसके बाद जब तक हम किसी दुभाषिण (इंटरप्रिटर) से संपर्क करेंगे, हम आपको होल्ड पर रखेंगे।

Punjabi:

ਜੇਕਰ ਤੁਸੀਂ ਇੰਗਲਿਸ਼ ਨਹੀਂ ਬੋਲਦੇ ਅਤੇ ਤੁਹਾਨੂੰ ਇਸ ਦਸਤਾਵੇਜ਼ ਨੂੰ ਸਮਝਣ ਲਈ ਸਹਾਇਤਾ ਚਾਹੀਦੀ ਹੈ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਹੇਠਾਂ ਵਾਲੇ ਨੰਬਰ ਤੇ ਟੈਲੀਫੋਨ ਕਰੋ ਅਤੇ ਆਪਣੀ ਜ਼ਬਾਨ ਦਾ ਨਾਂ ਦੱਸੋ। ਫੇਰ ਅਸੀਂ ਤੁਹਾਨੂੰ ਇੰਟਰਪਰਿਟਰ ਕਰਨ ਲਈ ਕਹਾਂਗੇ ਤਾਂ ਜੋ ਅਸੀਂ ਕਿਸੇ ਇੰਟਰਪਰਿਟਰ (ਦੁਭਾਸ਼ੀ) ਨਾਲ ਸੰਪਰਕ ਕਰ ਸਕੀਏ।

Kurdish:

گەر زمانی ئینگلیزی نازانیت و پێویستت به هاوکاریه له تیگه‌یشتنی ئەم بە‌لگه‌نامه‌یه‌دا، تکایه ته‌له‌فۆن بۆ ژماره‌که‌ی خواره‌وه بکه و زمانی ئاخاوتنی خۆت بلی. ئێمه‌ش تۆ راده‌گرین له‌سه‌ر ته‌له‌فۆنه‌که‌ تا وه‌رگێڕێکی زمانت بۆ دابین ده‌که‌ین.

Tigrinya:

እንግልሽ ዘይትገብሩ/ብ/ጊ እንተኾንካ/ካ እሞ ነዚ ደኩመንት'ዚ/ሰነድ'ዚ ንምርዳእ ኣገዝ ምስ ዘድልዩካ/ካ ቋንቋ'ኻ/ኸ ብምሕባር ኣብ'ዚ ኣብ ታሕቲ ተገሊጹ ዘሎ ቁጽሪ ተሌፎን ደውለልና/ደውልልና። ብድሕሪኡ ንሕና ኣስተርጓሚይ ክሳብ ንረክብ ኣብ መስመር ክነጸብዩካ/ካ ኢና።

Urdu:

اگر آپ انگریزی نہیں بولتے ہیں اور اس دستاویز کو سمجھنے کیلئے آپ کو مدد کی ضرورت ہے تو براہ مہربانی نیچے دیئے گئے نمبر پر ٹیلی فون کریں اور اپنی زبان کا نام بتائیں۔ اس کے بعد ہم آپ سے انتظار کرنے کا کہہ کر آپ کیلئے کسی ترجمان سے رابطہ کریں گے۔

Czech:

Jestliže nemluvíte anglicky a potřebujete, aby vám někdo pomohl vysvětlit tento dokument, prosím zavolejte na níže uvedené číslo a uveďte svůj jazyk. Potom vás požádáme, abyste nepokládal(-a) telefon a mezitím zkontaktujeme tlumočnicka.

French:

Si vous ne parlez pas anglais et que vous avez besoin d'aide pour comprendre ce document, veuillez téléphoner au numéro ci-dessous et indiquez votre langue. Nous vous demanderons d'attendre pendant que nous contactons un(e) interprète.

Polish:

Jeżeli nie mówią Państwo po angielsku i potrzebują pomocy w zrozumieniu tego dokumentu, prosimy zadzwonić pod poniższy numer telefonu. Po podaniu nazwy swojego ojczystego języka prosimy poczekać – w tym czasie będziemy kontaktować się z tłumaczem.

Slovak:

Ak nehovoríte anglicky a potrebujete, aby vám niekto pomohol vysvetliť tento dokument, prosím zavolajte na nižšie uvedené číslo a uveďte svoj jazyk. Potom vás požiadame, aby ste nepokladali telefón a medzitým skontaktujeme tlmočníka.

Somali:

Haddii aadan af Ingiriiska ku hadlin una baahan tahay in fahamka dukumentigan lagugu caawino, fadlan soo wac lambarka telefoonka hoose oo magaca sheeg luqaddaadag. Ka dib baan kugu oran doonaa sug inta aan turjumaan la xiriiireyno.

Expansion of Allerton C of E Primary School - Consultation Response Form

When you have completed your form you can:

- Hand it in during one of our Drop-In events at **Allerton C of E Primary School**
- Leave it with the School Office on or before 4 pm on 21 July 2017
- Email to educ.school.organisation@leeds.gov.uk or send it to Leeds City Council, PO Box 837, c/o Leeds Town Hall, Sufficiency and Participation Team, Leeds, LS1 9PZ.

Q1 Please tell us who you are:

- Local resident
- Parent/carer of a child currently attending Allerton C of E Primary School
- Parent/carer of a child currently attending nursery/other early years setting
- Parent/carer of a child currently attending any other local school
- Local Councillor (elected ward member)
- School Governor at Allerton C of E Primary School
- Member of staff at Allerton C of E Primary School
- Member of staff at another local school
- Other

Q2 Do you agree with the proposed expansion of Allerton C of E Primary School from 60 places to 90 places from September 2018?

- Yes I agree No I don't agree Not sure

Your comments (please use a separate sheet if needed):

Q3 Please provide your postcode

This is to enable us to understand how far away from the school people live who have chosen to help us with this consultation and to report the outcomes. Please note that your personal details will be kept secure and used in line with the Data Protection Act 1998. When results are shared publicly or with other organisations, your response will be anonymised so it cannot be linked back to you.

Q4 Was the information given to you in this consultation useful?

- Yes it was useful No it was not useful

If there are any improvements that you think we could make to the consultation process please use this space to write them down.

All responses will be taken into account when the decision on whether to proceed is made, but unfortunately we cannot address specific queries. However, if you would like your response to be acknowledged, please provide us with your contact details here:

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following.

Leeds City Council is seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.