

Job Title:	Safeguarding Lead	Reports To:	Deputy Head (DLS)
Area:	All School	Direct Reports:	Safeguarding Team
<p>Core Purpose:</p> <p>To support the development of safeguarding and child protection policies, training, procedures and guidance for our school.</p> <p>To lead the coordination of referrals, arranging action and reviewing services for children and families.</p> <p>To be the principal link between school and outside agencies, Social workers, Rethink team and other agencies.</p>			
<p>Main Duties and Responsibilities:</p> <ul style="list-style-type: none"> ▪ To implement the DfE and our School's child protection policy and procedures. ▪ To encourage good practice by promoting and championing the child protection/Safeguarding policy and procedures. ▪ To respond appropriately to disclosures or concerns which relate to the well-being of a child. ▪ To maintain accurate, confidential and up-to-date documentation on all cases of safeguarding and child protection and report where required. (CPOMs) ▪ To work directly with children in need and their families in the community in order to promote, strengthen and develop the potential of parents/carers and their children in order to prevent children becoming looked after and/or suffering significant harm. ▪ To liaise with statutory agencies and ensure they have access to all necessary information. ▪ To initiate and refer pupils to outside agencies and co-ordinate referrals. ▪ To liaise with the DSL in initiating multi-agency referrals for pupils. ▪ Where appropriate, to act as Lead Professional and co-ordinate Early Help meetings. ▪ To collate and produce statistical information with regards to safeguarding and pupil groups. ▪ To work with identified Pupil Premium group pupils and their families to narrow the attainment gap. ▪ To identify, plan and assist training on safeguarding practice and procedures within the school and ensure the accurate recording of training is maintained. ▪ To attend relevant courses and staff training. ▪ To attend and participate in Child Protection Planning and Review meetings, whilst working closely with colleagues in Children's Services as required, some of which may take place out of normal working hours. ▪ To plan and complete professional assessments of need and risk in respect of parents and carers using the Local Authority procedures for children in need and significant harm. ▪ To take lead responsibility to coordinate the multi-agency approach to prevent and address children protection issues and children in need ▪ To maintain confidentiality at all times. ▪ To liaise and coordinate with colleagues and outside organisations regarding Early Help and to coordinate and monitor all referrals and recommendations with the DSL and Safeguarding team. ▪ To work closely with the Children's Centre, where appropriate. ▪ To adhere to all other school policies as outlined in the Staff Handbook ▪ To carry out other duties commensurate with the grade and nature of the post. 			

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<p>Qualifications & Attributes:</p> <p>Essential:</p> <ul style="list-style-type: none"> • Good general education minimum NVQ Level 4 Qualification / or an appropriate equivalent standard ideally in: <ul style="list-style-type: none"> ○ CACHE Diploma in Childcare & Education ○ NVQ Level in Childcare, Health, Education, Social Care or Adult Learning Support ○ Certificate in Education ○ BTEC National Diploma in Childhood Studies ○ Social Work or Health Qualification • Current Child Protection Training • Extensive experience of working effectively with children, young people and families in challenging environments • Strong communication skills – both face to face and written • Deal with sensitive situations in a confidential manner • The ability to work positively and effectively under pressure, taking note of, and acting on, all issues relating to the wellbeing and safeguarding of children • A commitment to develop the personalities and abilities of all children at the school • Proactive team member skills but able to the initiative and work independently when needed • Ability to set and stay within professional boundaries <p>Desirable:</p> <ul style="list-style-type: none"> • Early Help Lead Professional Trained • Team Teach Qualified • Training relating to multi-cultural / equal opportunity issues • Professional experience of working with the Early Help Process 			

Approved By: _____

Date _____

Helen Stott (Headteacher)

Signed By: _____

Date _____

(PostHolder)